



**Board of Secondary Education, Assam [SEBA]
Bamunimaidam, Guwahati-21**

BIDDING DOCUMENT

Name of the work:

Renovation of Six Room at 3rd Floor of SEBA Building for the Propose of Fee Regulatory Commission Office, SEBA Complex, Guwahati-781021

Ref No: SEBA/EO/CW/P.T.-I/21/2018/70

Date of Issue: 08/09/2020

Last date of Submission: 28/09/2020 up to 2.00 PM

**Board of Secondary Education, Assam [SEBA]
Bamunimaidam, Guwahati-21**

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**BOARD OF SECONDARY EDUCATION ASSAM
BAMUNIMAIDAM, GUWAHATI-21**



LOCAL COMPETITIVE BIDDING

Name of the work: Renovation of Six Room at 3rd Floor of SEBA Building for the Propose of Fee Regulatory Commission Office, SEBA Complex, Guwahati-781021

Download of Tender

Through Website :- From 08/09/2020 (1400 hours) to 27/09/2020 (1400 hours).

Last date and time of Submission of Tender :- On 1400 hours of 28 /09 / 2020

Place of submission of :- Office of the Secretary

Technical Bid. **SEBA, Bamunimaidan, Guwahati-21**

Technical Bid Opening :- 1400 hours on 29/09/ 2020

Place of opening Bids :- Office of the Secretary
SEBA, Bamunimaidan, Guwahati-21

Officer inviting Bids :- **Secretary,**
SEBA, Bamunimaidan, Guwahati-21

Board of Secondary Education, Assam

NOTICE INVITING TENDER

The Secretary, Board of Secondary Education, Assam invites Bid for the following office building works from Reputed Firm / Contractor having experience of similar nature of work in Assam.

Details of the bid may be seen at the website <https://sebaonline.org> from 1400 hrs of 08/09/2020.

Srl.	Name of Work	Approx. Value of Work	Time of Completion	Earnest Money Deposit	Tender Cost
		(in Rupees)	(in Days)	(in Rupees)	(in Rupees)
01.	Providing Vinyl Flooring	14,96,000.00	60 Days	30,000.00	3000.00
02.	Providing wall painting				
03.	Supply, fitting and fixing of MAC blinds				
04.	Providing Sun light Control Film.				
05.	Providing anodized aluminum partition				
06.	Construction of Toilet & others				
07.	Construction of M/F Ceiling & other				
08.	Supply, Fitting & Fixing of Inverter AC				

Sd/-
Secretary
Secondary Education Board of Assam

NOTE:

1. Hard copy of the Technical Bid and financial Bid to be submitted at the office chamber of the undersigned on or before 1400 hrs on last date of submission for evaluation purpose.
2. Along-with the hard copy of the technical bid, the following documents (in Original) must also be submitted on or before 1400 hrs on last date of submission:-
 - a. Original Power of Attorney for signing the BID, if any.
 - b. Bid Security in the form of Original TDR/ FDR/ Bank Guarantee from a Nationalized / Scheduled Bank.
 - c. Original DD/ Banker's Cheque of the specified amount against the works should be in favour of "The Secretary, SEBA" payable at Guwahati towards cost of Bid documents for the job.
3. In the event of date of bid opening being a holiday, the activities will take place on the next working day.
4. All the interested bidders are requested to read the bid document carefully before submission of their bid.

Memo No. SEBA/EO/CW/P.T.-I/21/2018/70

Dated- Guwahati the 8th Sept, 2020

Copy to: -

1. P.A. to the Chairman, SEBA for information
2. C.A.O., SEBA for information and necessary action.
3. E.O., SEBA for information and necessary action.

Board of Secondary Education, Assam

Estimated Amount : 14.96 Lakh

The Board of Secondary Education, Assam (SEBA) is situated at Bamunimaidam, Guwahati-781021. The Fee Regulatory Commission Office, Assam will be functional at the 3rd Floor of SEBA Building after pandemic of COVID-19. Accordingly, the commission selected southern side Six Rooms at 3rd floor of SEBA Building. Hence, it is urgent need of renovate these rooms to the standard of State Commission. Now as discussed in the site, these rooms will be renovated under following provision :

01. Providing Vinyl Flooring
02. Providing wall painting
03. Supply, fitting and fixing of MAC blinds
04. Providing Blinds and Sun light Control Film.
05. Providing anodised aluminium partition
06. Construction of Toilet & others
07. Construction of M/F Ceiling & other
08. Supply, Fitting & Fixing of Inverter AC

A lump sum amount of Rs. 75,000.00 for Electrical and LAN works including dropping of Fan points wiring and junction box for LAN incorporated; for which if necessary a working estimate will be submitted as execution of the same.

Rates are adopted from Building Schedule for all division under APWRD, Assam 2013-14. The Difference of cost Forest Royalty included rate published vide No. PEM.83/2009/Pt-VII-A/39, Dated 14/06/2015 and add GST 7% (12% - 5%VAT). The item which is not covered by this schedule are analysis as per present market rate.

All works will be carried out as per general specification current in the State.

Sd/-
(Secretary)
Board of Secondary Education, Assam
Guwahati - 781021

Tender Schedule

Sr. No.	Particulars	Date
1.	Tender Publish	08/09/2020
2.	Tender Document Download	08/09/2020
3.	Last Date of submission of Pre Bid Queries	25/09/2020
4.	Last Date of Bid Submission	28/09/2020
5.	Technical – Qualification Opening	29/09/2020
6.	Commercial Bid Opening	Intimated later

Bidding Procedure:

- 1) All eligible/ interested Bidders are required to download Tender documents from the website <https://sebaonline.org> and participate. Bidders are requested to correspondence through e-mail boardassam@gmail.com for doubts/information/difficulty regarding submission of Tender response if any.
- 2) A non-refundable processing fee of Rs. 3,000/- (Rupees Three thousand only) in the form of a Demand draft drawn in favour of Secretary, Board of Secondary Education, Assam (SEBA) payable at Guwahati has to be submitted along with the Tender Response. Bids received without or with inadequate Tender Processing fees shall be liable to get rejected.
- 3) Other instructions can be seen in the Tender document. All or any one of the Bidders may be rejected by competent authority.
- 4) Earnest Money Deposit (EMD) of Rs. 30,000/- (Rupees Thirty Thousand) has to be submitted in the form of Bank Draft, address to "The Secretary, Board of Secondary Education, Assam (SEBA)" payable at Guwahati OR Bank Guarantee of any scheduled / National Bank and should be submitted with Tender document.

1. PRE-BID Requirements

1. (a). The Tender response submitted by the bidder shall be based on the clarification, additional facility offered (if any) by SEBA, and this Tender shall be unconditional. Conditional Tenders shall be summarily be REJECTED.

1. (b). All bidders are cautioned that Tender response containing any deviation from the contractual terms and conditions, specifications or other requirements and conditional TENDER responses will be treated as non-responsive. The bidder should clearly mention in forwarding letter that his offer (in envelop No.1 and 2) does not contain any conditions, deviations, deviations from terms and conditions stipulated in the TENDER document.

2. Bidding Instructions

(i). Bidder are advised to study this TENDER document carefully before submitting their proposals in response to the Tender Notice. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this TENDER document with full understanding of its terms, conditions and implications.

(ii). A two-envelope selection procedure shall be adopted.

(iii). Bidders have submit the hard copy of the Technical BID response with all supporting documents and BOQ two separate sealed Envelopes to *the Secretary, Board of Secondary Education, Assam, Bamunimaidam, Guwahati – 781021*. **Commercial bid shall be opened only of those bidders who have declared as successful bidder after evaluation of Technical Bid.**

Board of Secondary Education, Assam

1. Pre-Qualification (Eligibility) Criteria:

Keeping in view of the nature of the work, the following are prescribed as pre-qualification criteria for reputed Firm/Contractor interested in undertaking the renovation work of Renovation of Six Room at 3rd Floor of SEBA Building for the Propose of Fee Regulatory Commission Office, SEBA Complex, Guwahati-781021.

- (a) Valid Trade license issued by Municipal Authority.
 - (b) Bidder should have Govt. OR Corporation Registration updated Certificate.
 - (c) PAN for IT deduction.
 - (d) GST Registration Certificate.
 - (e) Income Tax return for the financial years 2017-18 and 2018-19.
 - (f) Documents showing experience in similar nature of work.
 - (g) Certificate of satisfactory completion at least from two buyers.
 - (h) The firm must have an own interior designer. Certificate from the competent authority has to be produced.
- I. The firm **should meet all the pre-qualifications by itself**. Joint ventures with other companies or sub-contracting of the job will not be considered and will not be accepted.
 - II. **Average annual turnover** of the Bidder in the last 2 years must be at least **Rs. 20** lakh per year for similar nature of work OR of **Rs. 10** Lakh in a single work order.
 - III. The firm has to submit a declaration that all/ any/ part of the work(s) involved in this tender **WILL NOT BE SUB-LET**.
 - IV. Income Tax return of the last two financial years (FY 2017-18, 2018-19) is must.
 - V. Audited Balance sheet of last two years from CA should be attached. The Firm should be profit making for last 2 financial years. Certificate from CA stating the same is a must.
 - VI. The Agency shall have clean legal records or should not be blacklisted by any Govt. organization /University /Education Board of Assam or nor debarred from bidding in any govt. organisation. Notarized affidavit is to be submitted.
 - VII. All the above claims by the Bidder should be supported by authentic documents and verifiable Certificates.
 - VIII. Work orders with rates etc. in single order valued Rs 10 Lakhs has to be attached.

2. General Conditions:

- I. This Invitation for Bids is open to all eligible bidders.
- II. Past experience in similar nature of work will be the qualifying criteria in Technical Evaluation.
- III. **Bidder Experience:** The Bidder should have the ability to satisfy our requirements and should have an experience in similar kind of works in any Government Organization/Private Organization etc. The offer should accompany the Proof for the same in terms of supporting documents like Customer Purchase order copies, Past Experience and Past performance supporting documents clearly mentioning the Name of the customer, order value with Satisfactory Completion certificate issued by the customer for establishing the credibility of the Bidder.
- IV. There should be no overwriting in the bidder's offer. If required, striking out entries and writing afresh the bidder can make corrections. The initials of the bidder's authorized person and the seal of the bidder's company must verify each correction. All rates given in this Tender must be expressed as Unit Price as stated in Appendix. After award of the contract, if the bidder does not perform the work satisfactorily or delays the execution of the contract, Board of Secondary Education, Assam (SEBA) reserves the rights to cancel contract and get the balance contract executed by another party of its choice. In such case, no payment shall be remitted to the bidder and his EMD shall be forfeited.
- V. **Cost of Bidding**
The Bidder shall bear all costs associated with the preparation and submission of its bid and SEBA will in no case be responsible or liable for these costs.
- VI. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
- VII. **Late Bids :**
Any bid received by SEBA after the deadline for submission of bids prescribed by the Board, will be rejected and/or returned unopened to the Bidder.
- VIII. **Clarification of Bids**
During evaluation of bids, the Board may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.
- IX. **Contacting the Purchaser :**
No Bidder shall contact SEBA on any matter relating to its bid, from the time of the bid opening to the time the Contract is awarded. If the bidder wishes to bring additional information to the notice of SEBA, it should do so in writing. Any effort by a Bidder to influence any official of SEBA in its decisions on bid evaluation, bid comparison or contract award may result in rejection of the Bidder's bid.

X. SEBA's Right to Accept Any Bid and to Reject Any or All Bids

The Board of Secondary Education, Assam (SEBA) reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or Bidders.

XI. Authorized Signatory:

The 'Applicant' mentioned in the Tender document shall mean the one who has signed the Tender response document form. The applicant should be the duly Authorized Representative, for which a certificate of authority should be submitted. All certificates and documents (including any clarifications sought and any subsequent correspondence) received hereby, shall, as far as possible, be furnished and signed by the Authorized Representative. All the sheets and the forms submitted by the Bidder shall be signed by the person/persons duly authorized to sign on behalf of the applicants with affixing the applicant's rubber stamp.

XII. Signing of Contract

At the same time as SEBA notifies the successful bidder that its bid has been accepted, the Board of Secondary Education, Assam (SEBA) will send the bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties. Within 7 days of receipt of the Contract Form, the successful bidder shall sign with date on the Contract and return it to SEBA. If bidder fails to do the same, his EMD will be forfeited and next bidder will be called for agreement.

XIII. Delays in the Vendor's Performance

Delivery of all prescribed items shall be made by the vendor in accordance with the time schedule specified by SEBA. If at any time during performance of the Contract, the vendor should encounter conditions impeding timely delivery of items. The vendor shall promptly notify the Purchaser (SEBA) in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the vendor's notice, SEBA shall evaluate the situation and may, at its discretion, extend the Supplier's time for performance with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of the Contract.

3. Prices and Taxes:

- a. Prices quoted by the Bidder should be for 180 days of contract w.e.f. issue of work order.
- b. Prices quoted by the Bidder should be inclusive of all types of taxes, complete and delivery with proper and complete installation at SEBA.

4. Quality of Articles Supplied

- a. Item supplied must be of that brand, which are approved by PWD(Building) and ISI marked.
- b. The Ply Boards etc. used, must be ISI marked and Dermite proof.

5. Submission of Bid:

For the purpose of selection of the bidder, a two-stage bidding process will be followed. The response to the Tender should be submitted in two parts viz. Technical Bid and Commercial Bid, which must be submitted in separate sealed envelopes.

Technical bid should contain documents as per Form A

It is only when the information about the company in technical bid is found satisfactory; the commercial part will be opened. A bidder has to secure minimum 70% marks in Technical Evaluation to be qualified.

Commercial bid should contain price of the System as per format supplied by the University along with the Tender form, duly filled and signed by the authorized person.

7. Evaluation of the Tender :

Evaluation under Combined Quality Cum Cost Based System shall be carried out by following the criteria given hereunder;

Sr.No.	Criteria	Weightage (100%)
1	Technical Section	50 %**
		(on Scale of 100)
	<ul style="list-style-type: none"> • Experience in similar nature of work more than 5 years – 20 Marks • Experience in similar nature of work less than 2-4 years - 15 Marks • Experience in similar nature of work less than 2 years - 10 Marks 	20
	Past Experience of successful assignments of similar nature of works in past 3 years : <ul style="list-style-type: none"> • 5 or more Assignment - 20 • Less than 4 Assignment- 15 • Less than 2 Assignment- 10 	20
	Methodology, work plan and understanding of the assignment.	10
	Total	50
2	Cost Section	100%
	Estimated cost for the present assignment (Refer page no. – 25-37 of TENDER for details)	50

****The minimum qualification marks in technical section shall be 35, interested agency shall have to achieve minimum of 35 marks out of the 50 marks (70%) to get qualified.**

The envelopes containing the technical section shall be opened first and the scores will be given. Bidders have to get minimum 35 marks to get selection for Financial Evaluation. Time-cost section will be allotted weightage of 100%. Financial BID will be opened of Bidders get qualifying Marks in Technical BID. However, Marks obtain in the Technical Evaluation will not be clubbed with Marks of Financial Evaluation for finalization of the contract.

While the above procedures lay down the overall guidelines, Board of Secondary Education, Assam (SEBA) reserves the right to select the Bidder based on other parameters at its discretion.

8. Cancellation of Contract:

In case of any breach of any terms and conditions by the successful bidder / contractor, Board of Secondary Education, Assam (SEBA) reserves the right to cancel the agreement by giving 7 days notice to the Bidder.

9. Termination for Default

SEBA may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the vendor, terminate the Contract in whole or part at risk & cost of defaulting vendor:

- a. If the Vendor fails to complete assignment within the period(s) specified in the Contract, or within any extension thereof granted by the SEBA, OR
- b. If the Vendor fails to perform any other obligation(s) under the Contract, OR
- c. If the Vendor, in the judgment of the SEBA has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this Clause:

"Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the bidding process or in contract execution.

I/We have read all the enclosed Terms and Conditions carefully and ready to accept and according to that I/We are submitting herewith the Tender.

Selection of Vendor:

1. The interested vendors may carry out the study of the requirements at their own cost, based on the Terms of Reference (TOR) of SEBA.
2. The interested vendor shall submit a detailed Technical and Financial Proposal as per the Tender document.
3. The technical proposals submitted by the vendor shall be evaluated by a Technical Evaluation Committee.
4. The financial proposal of the short-listed vendors will be evaluated by the Evaluation Committee formed by the authority of the SEBA.
5. In the event of any dispute or differences in connection with the Tender the same will be subject to an arbitration of Secretary, Board of Secondary Education, Assam (SEBA) and the same will be governed by the provision of Assam Industrial Dispute Rule, 1958.

Board of Secondary Education, Assam (SEBA)

A. Introduction:

About Board of Secondary Education, Assam (SEBA)

The Assam Secondary Education Act, 1961 (Assam Act, XXV of 1961) was passed to provide for the establishment of a Board of Secondary Education to regulate, supervise and develop Secondary Education in the State of Assam. The Act came into force with effect from 29th January, 1962 with the publication of Government of Assam, Education Department Notification no. 159/61/37 dated 29/1/1962. Thus the Board of Secondary Education, Assam (popularly known as SEBA) came into existence on 14 March, 1962.

SEBA intends complete the following :

B. SCOPE OF WORK :

Item No	Description of work
1	2
1	Providing, fitting, and fixing of wonder floor Vinyl flooring including cleaning, rubbing, removal of dust, and other foreign materials applying Febicol adhesive for pasting and paste the Vinyl as per the requirement as per the direction of engineer-in-charge complete.
2	(a) Removing white or colour wash by steel wire brushing and/ or scraping, sand papering and preparing the wall surface smooth including necessary repairs to scratches complete.
3	b) Extra over item no (a) above for scraping on ceiling and on sloping roof.
4	Providing two coats of Birla White Wall Care Putty (Water Resistant White Cement based putty for concrete/ mortar walls and ceiling both internal and external) after removing all loosely adhering material from the wall surface with the help of emery stone, putty blade or wire brush and moistening the wall with sufficient quantity of clean water as specified and directed by the department. (Total thickness of two coats is maximum 1.5mm) Thickness = 1.5 mm thick
5	a) Applying one coat of cement primer of approved brand and manufacture on new wall surface after thoroughly brooming the surfaces free from mortar droppings and other foreign matter and including preparing the surface even and sand papered smooth.
6	Wall painting (two coats) with Plastic emulsion paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac) on new surface to give an even shade after thoroughly brushing the surfaces free from mortar droppings and other foreign matter and sand papered smooth. Plastic Emulsion Paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac)
7	Extra over item no 13.4.7 above for every subsequent coat of wall painting with Plastic Emulsion Paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac). Plastic Emulsion Paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac)
8	Synthetic enamel paint , aluminium paint / bituminous paint on steel and other metal surfaces. i). Removing old paint from steel and other metal surface and making the surface even. With hand scraping

9	Applying primary coat over new steel and other metal surface over 100m in width or girth after preparing the surface by thoroughly cleaning oil,grease, dirt and other foreign matter and scoured with wire brushes, fine steels, wood scrapers and sand paper.With ready mixed "red-lead/ red oxide" primer.
10	Painting one coat (excluding priming coat) on previously painted steel and other metal surface with enamel paint of approved brand and manufacture(Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac) to give an even shade including cleaning the surface of all dirt, dust and other foreign matter.Surfaces over 100mm in width or girth. High gloss (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac).
11	Extra over item no.13.7.4 and 13.7.5 for every subsequent coat of paint. High gloss (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac).
12	Supplying, fitting and fixing MAC blinds horizontal and vertical complete as specified and directed by the department at all levels. Vertical blinds Regular 100 mm
13	Providing and fixing clear sheet glass bedded in putty and fixed with/without wooden bidding including necessary cutting and glass to be required sized(payment for wooden bead shall be made separately) Area of glass panes exceeding 0.15m ² but not exceeding 0.52m ² . 5.00mm thick.
14	Providing, fitting and fixing of Sign Art self adhesive dark tint Sunlight Control Glass Film for cool Indoors and privacy for reducing indoor heat, controls brightness of sunlight and protects furnishing from fading due to UV ray including clean and modern look in Office / School / Home / Hospital / Restaurants etc; cutting the film in proper size and shape of the clear glass of the window panel. Before insatation in the clear window glass surface, cleaning with the water & detergent and drying the surface so as to that no any dust or other foreign particles present over the surface; to install the film just peel and stick from one edge so that no any air bubble present below the film as per the direction of engineer-in-charge complete.
15	Providing, fitting and fixing anodised aluminium partition walls of standard sections of approved brand, joints mitred and welded (manufactured to relevant I.S. specification) and providing and fitting angle cleat, rubber gasket, bolting device screws etc. at all levels including hydraulic floor spring pivot aluminium door handle lock angles cleat etc as directed by the Engineer-in-charge complete (i) 50 mm x 25 mm x 2.5 mm size Aluminium bar and 2700 mm x 25 mm x 8 mm size PVC sheet
16	Supplying with installation testing and commissioning of Hi-wall 4 STAR rating non ducted split type air conditioner of the following capacity with copper pipe and electrical connection as approved by the Deptt. Up to 5 m between the room unit and out door unit as directed by the Department. 1 Ton capacity (Carrier make) Dura cool star
	Carrier 1.5 Ton Inverter 3 Star (2020 Range) ESKO Neo CAI18EK3R39F0 (R32) Split AC (White) = 3 Nos
	: Carrier Durafresh Nxi 2 Ton 5 Star Hybridjet Inverter AC with Flexi cool Technology = 2 Nos
17	Dismantling of Structures (Dismantling of existing structures like culverts, bridges, retaining walls and other structure comprising of masonry, cement concrete, wood work, steel work, including T&P and scaffolding wherever necessary, sorting the dismantled material, disposal of unserviceable material and stacking the serviceable material with all lift and lead of 1000 metres) Lime /Cement Concrete - By Manual Means - Lime Concrete, cement concrete grade M-10 and below (Rate including 12% GST + 1% LC)
18	Removal of Unserviceable Soil with Disposal upto 10000 metres (Removal of unserviceable soil including excavation, loading and disposal upto 10000 metres lead but excluding replacement by suitable soil which shall be paid separately as per clause 305.) (Rate including 12% GST + 1% LC)

19	Dismantling and removing the existing door and window frame (chowkath) both wooden and steel of different sizes without damaging the walls and removing the frame and necessary repairs to the edges of the walls as directed for all levels. Area of door/window up to 3.00 m ³
20	Brick masonry work in 1:3 in sub-structure complete excluding pointing and plastering, as per drawing and technical specifications. (Rate including 12% GST + 1% LC)
21	PCC 1:3:6 in Foundation (Plain cement concrete 1:3:6 nominal mix in foundation with crushed stone aggregate 40 mm nominal size mechanically mixed, placed in foundation and compacted by vibration including curing for 14 days.) (Rate including 12% GST + 1% LC)
22	Plastering with cement mortar (1:3) on brick work in sub-structure as per Technical specifications (Rate including 12% GST + 1% LC)
23	Providing polished vitrified wall tiles of approved quality, size, shape and thickness not less than 8mm on walls and skirtings over cement mortar bed 10 mm thick in prop. 1:3 (1 cement : 3 coarse sand) including cutting where necessary finished with flush pointing with Fix-A-Tile (Choksey/Sika/Pedelite/Rouf)/white cement slurry mixed with approved pigment to match shade of tiles complete at all levels as specified and directed. (coloured pigment should be in conformity with colour of tiles and as approved and directed by the department). i) Of size 300mmx450mm and above
24	Providing Ceramic Tiles of approved quality, size, shape and thickness not less than 8 mm on floors, skirtings, treads and risers of steps over cement mortar bed 15 mm thick in prop. 1:3 (1 cement : 3 coarse sand) including cutting where necessary finished with flush pointing with fix-A Tile Choksey/ Sika/ Pedelite/ Rouf/ White cement slurry mixed with approved pigment to match the shade of granite slab, complete at all levels as specified and directed (coloured pigment should be in conformity with colour of slab and as approved and directed by the Department). – Delux range Somany/Orient/Nitco/Qutone Make - Of size 400mmx400mm and above
25	Providing wood work in frame (chowkaths) of doors, windows, clerestory windows and other similar works wrought, framed and fixed in position in contact with C.C or brick masonry wall including supplying, fitting and fixing with M.S. hold fast (40mmx3mmx250mm) as per design embeded in cement concrete block in proportion 1:2:4 and with two coats of kiricide oiling to the timber faces in contact with C.C and masonry as directed and specified. - With sal wood
26	Providing, fitting and fixing factory made Santro Flush door shutters having core & cross bands fabricated from seasoned 1st class timber, 25mm core battens, 2.5mm to 3.5mm uniformly thick cross bands, styles & rails made from hardwood timber of width not less than 50mm, fixed to the door frames (chowkath) with necessary hinges, screws, bolts etc. as specified and directed at all levels (Door fixtures and fittings to be measured and paid separately.) - 35mm thick
27	Supplying, fitting, fixing anodised aluminium fittings of approved make, reasonably smooth, free from sharp edges and corners, flaws and other defects and with counter sunk holes for screws including necessary aluminium screws etc. complete.(anodised to bright natural matt & satin finished) a) Sliding door bolts ii) 250mm x 16mm

	Quantity : 3 x 1 = 3 Nos
	b) Tower bolts (iii) 200mm x 12mm
	Quantity ; 3 x 2 = 6 Nos
	c) Door handles (ii) 100mm
	Quantity ; 3 x 2 = 6 Nos
28	Providing, fitting and fixing anodised aluminium framed glazed doors with anodised aluminium frame made of 100mm x 45mm x 2.5mm section of approved brand with door style of size 88mm x 45mm x 2.5mm, top rails 50mm x 45mm x 2mm lock rails 100mm x 45mm x 2mm and bottom rails 100mm x 45mm x 2.5mm fitted with glazing clip, special type rubber gasket complete including hydraulic floor spring, pivot, tower bolt in each leaf, aluminium door handle, lock, angles, cleat etc complete as specified and directed by the department at all levels.6mm coloured glass
29	Applying priming coat over new wood and wood based surfaces over 100mm in girth/width after and including preparing the surface by thoroughly cleaning oil, grease, dirt and other foreign matter , sand papering and knotting. (b). With ready mixed paint , wood primer (white).
30	Providing two coats of Birla White Wall Care Putty (Water Resistant White Cement based putty for concrete/ mortar walls and ceiling both internal and external) after removing all loosely adhering material from the wall surface with the help of emery stone, putty blade (ii)Thickness = 1.0mm thick
31	Distemping two coats with oil bound distemper of approved brand and manufacture and of required shade on new wall surface to give an even shade, over and including a priming coat with alkali resistant primer of approved brand and manufacture after thoroughly brooming the surface free from mortar droppings and other foreign matter and also including preparing the surface even and sand papered smooth.
	(i).Priming coat with alkali resistant primer
	Quantity as per statement = 16.34 m ²
	(ii). Top coat
	Quantity as per statement = 16.34 m ²
32	Painting two coats (excluding priming coat) on new wood and wood based surface with enamel paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac) to give an even shade including cleaning the surfaces of all dirt, dust and other foreign matter sand papering and stopping. (i).Surfaces over 100mm in width or girth. (b). High gloss (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac).
33	Providing fitting and fixing vitreous china pedestal type water closet (European type W.C pan 400mm high) with seat and lead ,CP brass hinges and rubber buffers , CI/MS brackets , 40 mm dia flush band with fittings including painting of fittings and brackets, required. (Flushing Cistern to be paid separately) - A) Parryware make : White - Universal Closet S Trap (Cat No.C0271) (Anglo Indian) (inclusive of seat cover)
34	Supplying, fitting and fixing PVC flushing cistern with all internal fittings with CI brackets including fitting and fixing standard size CP flush pipe, union clamps etc. compete as directed and specified (pipes will be measured separately) - Parryware make : White - Deluxe Dual Flush (Cat No.C8110)

35	Providing vitreous China wash basin with CI/MS brackets, C.P brass chain with plug,PVC waste pipe including painting of fittings and brackets, cutting and making good the walls wherever required. (Pillar cock, stop cocks, waste coupling are to be paid separately) : PEDESTAL BASIN (with pedestal) - Parryware Make - White - Vanice 620 x 485 x 850 (Cat. No.C841 P/R) (white/coloured)
36	Providing fitting and fixing Decorative Mirror complete as directed and specified. Parryware Make : Size 800mm x 600mm
37	Providing, fitting and fixing recessed soap tray / soap dish complete as directed and specified. Parryware Make : Recess SP & SG dish (Cat.No. C9935)
38	Providing, fitting and fixing CP towel rail complete as directed and specified. Jaquar make - Continental 300mm for wash basin (Cat.No. ACN-1101N)
39	Supplying, fitting and fixing PVC pipes of 6 Kg/cm ² (Supreme/Prince) or other ISI approved including joining ,fitting and fixing wiyh clamps etc.as necessary complete at all levels including below G.L as directed and specified. - In exposed surfaces or in trenches. - 160 mm dia.
40	Supplying, fitting and fixing 87.5 degree PVC bend of (Supreme/Prince) or other ISI approved including joining ,fitting and fixing etc.as necessary complete at all levels including below G.L as directed and specified. - In exposed surfaces or in trenches. - 160mm
41	Supplying fitting and fixing PVC Plain single tee of (Supreme/ Prince) or other ISI approved including joining, fitting and fixing etc. as necessary complete at all levels including below G.L. as directed and specified. - In exposed surfaces or in trenches. - 160 mm dia
42	Supplying fitting and fixing approved uPVC Pipes of different sizes, with all necessary 'R' brand or similar approved uP.V.C. Fittings such as bend, tee, elbow, reducer, nipple, plug, long screw fitting, clamps etc. complete at all levels including below G.L. as directed and specified. - Concealed by chieselling or breaking brick wall/ C.C. wall/ R.C.C. wall and making good to the damaged structure. - SUPREME/ PRINCE / SFMC / FUSION BAND or other equivalent approved brand (High presure pipe Sch-40): 20 mm dia
43	Supplying fitting and fixing chrome plated (C.P.) stop-cock of approved brand and size as mentioned below as directed and specified.(G.I. & C.P pipes will be measured and paid separately) - Jaquar : Continental / Clarion - 15mm dia Male / Female (long thread)
44	Supplying and fitting fixing C.P. pillar cock of 15mm dia of approved brand as specified and directed. Jaguar make : Continental
45	Supplying fitting and fixing Telephonic Chrome Plated (C.P.) shower of approved brand as directed and specified. (Pipes will be measured and paid separately) - Essco make : Telephone shower delux with 1m PVC tube and wall hook
46	Providing & fixing composite Internal seal compression fittings as per ASTM F-1282-1995 annexure for water supply e.g. tees, elbows, reducers, connectors, couplers & clamps with jointing, testing complete including cutting & making good etc. 1216

47	Supplying, fitting, fixing and painting where necessary (one coat primer and two coats of paint) M/F Suspended Ceiling which includes G.I. perimeter channels of size 0.55mm thick (having one flange of 20mm and another flange of 30mm and a web of 27mm) along with perimeter of ceiling, screw fixed to brick wall/ partition with the help of nylon sleeves and screws, at 610mm c/c. Then suspending G.I. intermediate channels of size 45mm (0.9mm thick with two equal flanges of 15mm each) from the soffit at 1220mm c/c with ceiling angle of width 25mmx10mmx0.55mm thick fixed to soffit with G.I.cleat and steel expansion fasteners. Ceiling section of 0.55 mm thickness having knurled web of 51.5mm and two equal flanges of 26mm each with lips of 10.5mm are then fixed to the intermediate channel with the help of connecting clip and in direction perpendicular to the intermediate channel at 457mm c/c, 9.5mm/ 12.5mm tapered edge Gypboard (conforming to IS:2095-1982) is then screw fixed to ceiling section with 25mm long drywall screws at 230mm c/c. Screw fixing is done mechanically either with screw driver or drilling machine with suitable attachment. Finally, the boards are to be jointed and finished so as to have a flush look which includes filling and finishing the tapered and square edges of the boards with jointing compound, joint paper tape and two coats of drywall topcoat suitable for Gypboard complete at all levels as specified and directed. (For light fittings, providing opening for doors, window, ventilators etc, cut out made with frame of perimeter channel supported suitably to be measured and paid separately where necessary). 9.5mm thick
48	Providing, fitting and fixing prelaminate board with anodised aluminium partition walls made of 100 mm x 43 mm x 2 mm sections of approved brand joints mitred and welded (manufactured to relevant I.S. specification) and providing and fitting angle cleat, Aluminium Cleat, device screws etc. at all levels as per direction of engineer-in-charge complete.
49	Providing wooden Table made of 19 mm thick ply of approved brand with lamination sheet of 1 mm thick including drawer, shelves and door for officer of size 1.35 m x 0.75 m x 0.75 m (inside cubical) as directed by the Engineer-in-charge complete
50	Supplying Low-back fixed chair with micro ladder cushioning and handle etc of approved brand complete
51	Electrical and LAN works including dropping of fan points wiring and junction box for LAN

Please fill-up the FORMS in next three pages with utmost care

Form-A

Pre-qualification Criteria

Eligibility Criteria and supporting documents required for Submission of TENDER Response :

Sl. No.	Eligibility Criteria	Supporting Document Required	Yes/ No and Deviation, if any
1.	The Vendor shall be a single entity, registered as a Company, Firm or Society under District / State Level Govt. Authority of Assam.	Self-attested copies of Company Incorporation Certificate or Registration Certification from ROC.	
2.	The Vendor must be registered in Assam with appropriate tax authorities.	Self-attested Copies a) GST Registration b) PAN Card.	
3.	The Vendor has to submit Income Tax Return for last two years	Self-attested Copies of IT Return.	
4.	The Vendor should have had an average business turnover As mentioned pre qualification criteria.	a)Self-attested Copies of Certificate from the Chartered Accountant of the Organization. b) Self-attested Copies of Audited Balance sheets for last three years.	
5.	Copies of Documents / purchase orders and letter of completion from customers for Similar projects completed.	Self-attested Copies of the major projects completed proving the experience as mentioned in Pre-Qualification criteria.	
6.	The applicant should furnish an undertaking to the effect that the firm has not been black listed in India.	Undertaking document with proper seal and signature.	
7.	Processing fee of Rs. 3,000/-(non-refundable.)	Through Bank Draft, address to the Secretary, Board of Secondary Education, Assam payable at Guwahati	
8.	EMD of Rs. 30,000/- (Refundable)	Through Bank Draft address to the Secretary, Board of Secondary Education, Assam payable at Guwahati	
9.	Form A	Form A should be submitted on the company's letter head duly sealed and signed by the authorized person.	
10.	Form B	Tender Letter Performa	
11.	Form C	Details of experience	
12.	Letter of Authorization	Authorizing signatory	

FORM B

Tender Letter Performa

To,

The Secretary,
Board of Secondary Education, Assam,
Guwahati - 781021

Sub : Tender for selection of Firm for Renovation of Six Room at 3rd Floor of SEBA Building for the
Propose of Fee Regulatory Commission Office, SEBA Complex, Guwahati-781021

Madam,

The undersigned have read and examined in details all the Tender documents pertaining to your assignment-do hereby express the interest to do the work as specified in the scope of work in Tender document and agree to all terms and conditions as specified in the scope of work in Tender document.

Sl. No	Description	Response
1.	Name of the Vendor	
2.	Address	
3.	Name, designation of the person to whom all references shall be made.	
4.	Mobile No. of the contact person	
5.	E-mail of the contact person	

We have enclosed the required documents as per Form A.

I/We hereby declare that my/our Proposal is made in good faith and the information given is true and correct to the best of my/our knowledge and belief.

Thanking You,

Yours faithfully,

(Signature of the Applicant)

Name:

Designation:

Seal:

Date:

Witness by – Signature:

Name:

Address (with contact no.)

Date:

Place

FORM-C

Detail of Experience in similar nature of work :

SR.No.	Name and Address of The client	Date of start of the work	Date of completion	Cost of the Project
1.				
2.				
3.				
4.				
5.				

Note: Please also note that copies of work orders and satisfactory completion certificate from the customers shall be required to be submitted for all the references mentioned above. If required, you are free to attach extra sheets.

FORM-D

DECLARATION BY VENDOR TO BE SUBMITTED ON NON- JUDICIAL STAMP PAPER OF Rs. 100/-

I/WE,.....owner of

..... representing

..... ,

do hereby solemnly declare & confirm that:

- (1) No employee or direct relation of any employee of SEBA, is anyway Connected as Partner/Share holder/ Director/ Advisor /Consultant/Employee etc. with the firm.
- (2) The information furnished is correct to the best of my knowledge and belief. If any information furnished by me is found to be false/ misleading, at any stage, my application/registration shall be liable for cancellation and forfeiture of EMD.
- (3) My/our firm has not been black listed by any institution of the Central/ State Government/any PSU/other institute etc. in the past.
- (4) I/We understand and authorize the Board to reserve the right to add/delete/alter any of the items to amend/add or any of the terms and conditions without assigning any reason (s) for the same.
- (5) The decision of the Board shall be acceptable & binding upon me/us.

.....

(Signature of Proprietor/Partner
/Chief Executive)

Name :

Date :

Place :

Proforma - I

DECLARATION regarding NON - Blacklisting

Date :

To,

The Secretary,
Board of Secondary Education, Assam
Guwahati - 21

Sub : Tender for selection of Firm for Renovation of Six Room at 3rd Floor of SEBA Building for the Propose of Fee Regulatory Commission Office, SEBA Complex, Guwahati-781021

Dear Madam,

In response to your Tender Ref. No. _____, as a Proprietor/Director/Owner of M/S _____ I/We hereby declare that our Firm is not blacklisted by Government of India / Government of Assam or Assam Government Under taking Organization as well and no criminal cases have been lodged against our company.

Also our Company is having clean legal records and there are also no open legal cases / petitions in any of the Courts / High Courts related to our service.

Thanking you;

Signature of Authorised Signatory with Name, Designation & Seal

Proforma - II

BIDDER'S AUTHORISATION CERTIFICATE

To,

The Secretary,
Board of Secondary Education, Assam
Guwahati - 21

Sub : Tender for selection of Firm for Renovation of Six Room at 3rd Floor of SEBA Building for the
Propose of Fee Regulatory Commission Office, SEBA Complex, Guwahati-781021

Dear Madam,

_____, is hereby authorized to sign relevant tender documents on behalf of the
Company in dealing with Tender of reference _____ dated _____. He
is also authorized to attend meetings and submit Technical and commercial information as may be required by
you in the course of processing above said tender.

Thanking you,

The Specimen signature of the authorized person is as:-

AUTHORIZED SIGNATORY

Name :

Seal:

Commercial BID format

(Only for reference, to be submitted in Company's Letter Head)

Item No	Description of work	Unit	Quantity	Rate		Amount
				In Figure	In Words	
1	2	3	4	5	6	7
1	Providing, fitting, and fixing of wonder floor Vinyl flooring including cleaning, rubbing, removal of dust, and other foreign materials applying Febicol adhesive for pasting and paste the Vinyl as per the requirement as per the direction of engineer-in-charge complete.	Sq.m	200.94			
2	(a) Removing white or colour wash by steel wire brushing and/ or scraping, sand papering and preparing the wall surface smooth including necessary repairs to scratches complete.	Sqm	619.02			
3	b) Extra over item no (a) above for scraping on ceiling and on sloping roof.	Sqm	619.02			
4	Providing two coats of Birla White Wall Care Putty (Water Resistant White Cement based putty for concrete/ mortar walls and ceiling both internal and external) after removing all loosely adhering material from the wall surface with the help of emery stone, putty blade or wire brush and moistening the wall with sufficient quantity of clean water as specified and directed by the department. (Total thickness of two coats is maximum 1.5mm) Thickness = 1.5 mm thick	Sqm	619.02			
5	a) Applying one coat of cement primer of approved brand and manufacture on new wall surface after thoroughly brooming the surfaces free from mortar droppings and other foreign matter and including preparing the surface even and sand papered smooth.	Sqm	619.02			

6	Wall painting (two coats) with Plastic emulsion paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac) on new surface to give an even shade after throughly brushing the surfaces free from mortar droppings and other foreign matter and sand papered smooth. Plastic Emulsion Paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac)	Sqm	619.02			
7	Extra over item no 13.4.7 above for every subsequent coat of wall painting with Plastic Emulsion Paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac). Plastic Emulsion Paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac)	Sqm	619.02			
8	Synthetic enamel paint , aluminium paint / bituminus paint on steel and other metal surfeces. i).Removing old paint from steel and other metal surface and making the surface even. With hand scraping	Sqm	111.10			
9	Applying primary coat over new steel and other metal surface over 100m in width or girth after preparing the surface by throughly cleaning oil,grease, dirt and other foreign matter and scoured with wire brushes, fine steels, wood scrapers and sand paper.With ready mixed "red-lead/ red oxide" primer.	Sqm	111.10			
10	Painting one coat (excluding priming coat) on previously painted steel and other metal surface with enamel paint of approved brand and manufacture(Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac) to give an even shade including cleaning the surface of all dirt, dust and other foreign matter.Surfaces over 100mm in width or girth. High gloss (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac).	Sqm	111.10			
11	Extra over item no.13.7.4 and 13.7.5 for every subsequent coat of paint. High gloss (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac).	Sqm	222.20			

12	Supplying, fitting and fixing MAC blinds horizontal and vertical complete as specified and directed by the department at all levels. Vertical blinds Regular 100 mm	Sqm	46.50			
13	Providing and fixing clear sheet glass bedded in putty and fixed with/without wooden bidding including necessary cutting and glass to be required sized(payment for wooden bead shall be made separately) Area of glass panes exceeding 0.15m2 but not exceeding 0.52m2. 5.00mm thick.	Sqm	11.63			
14	Providing, fitting and fixing of Sign Art self adhesive dark tint Sunlight Control Glass Film for cool Indoors and privacy for reducing indoor heat, controls brightness of sunlight and protects furnishing from fading due to UV ray including clean and modern look in Office / School / Home / Hospital / Restaurants etc; cutting the film in proper size and shape of the clear glass of the window panel. Before installation in the clear window glass surface, cleaning with the water & detergent and drying the surface so as to that no any dust or other foreign particles present over the surface; to install the film just peel and stick from one edge so that no any air bubble present below the film as per the direction of engineer-in-charge complete.	Sqm	15.50			
15	Providing, fitting and fixing anodised aluminium partition walls of standard sections of approved brand, joints mitred and welded (manufactured to relevant I.S. specification) and providing and fitting angle cleat, rubber gasket, bolting device screws etc. at all levels including hydraulic floor spring pivot aluminium door handle lock angles cleat etc as directed by the Engineer-in-charge complete (i) 50 mm x 25 mm x 2.5 mm size Aluminium bar and 2700 mm x 25 mm x 8 mm size PVC sheet	Sq.m	21.92			

16	Supplying with installation testing and commissioning of Hi-wall 4 STAR rating non ducted split type air conditioner of the following capacity with copper pipe and electrical connection as approved by the Deptt. Up to 5 m between the room unit and out door unit as directed by the Department. 1 Ton capacity (Carrier make) Dura cool star					
	Carrier 1.5 Ton Inverter 3 Star (2020 Range) ESKO Neo CAI18EK3R39F0 (R32) Split AC (White) = 3 Nos	No	3.00			
	Carrier Durafresh Nxi 2 Ton 5 Star Hybridjet Inverter AC with Flexi cool Technology = 2 Nos	No	2.00			
17	Dismantling of Structures (Dismantling of existing structures like culverts, bridges, retaining walls and other structure comprising of masonry, cement concrete, wood work, steel work, including T&P and scaffolding wherever necessary, sorting the dismantled material, disposal of unserviceable material and stacking the serviceable material with all lift and lead of 1000 metres) Lime /Cement Concrete - By Manual Means - Lime Concrete, cement concrete grade M-10 and below (Rate including 12% GST + 1% LC)	Cum	0.30			
18	Removal of Unserviceable Soil with Disposal up to 10000 metres (Removal of unserviceable soil including excavation, loading and disposal up to 10000 metres lead but excluding replacement by suitable soil which shall be paid separately as per clause 305.) (Rate including 12% GST + 1% LC)	Cum	0.30			

19	Dismantling and removing the existing door and window frame (chowkath) both wooden and steel of different sizes without damaging the walls and removing the frame and necessary repairs to the edges of the walls as directed for all levels. Area of door/window up to 3.00 m ³	Each	1.00			
20	Brick masonry work in 1:3 in sub-structure complete excluding pointing and plastering, as per drawing and technical specifications. (Rate including 12% GST + 1% LC)	Cum	2.10			
21	PCC 1:3:6 in Foundation (Plain cement concrete 1:3:6 nominal mix in foundation with crushed stone aggregate 40 mm nominal size mechanically mixed, placed in foundation and compacted by vibration including curing for 14 days.) (Rate including 12% GST + 1% LC)	Cum	0.61			
22	Plastering with cement mortar (1:3) on brick work in sub-structure as per Technical specifications (Rate including 12% GST + 1% LC)	Sqm	39.69			

23	<p>Providing polished vitrified wall tiles of approved quality, size, shape and thickness not less than 8mm on walls and skirtings over cement mortar bed 10 mm thick in prop. 1:3 (1 cement : 3 coarse sand) including cutting where necessary finished with flush pointing with Fix-A-Tile (Choksey/Sika/Pedelite/Rouf)/white cement slurry mixed with approved pigment to match shade of tiles complete at all levels as specified and directed. (coloured pigment should be in conformity with colour of tiles and as approved and directed by the department). i) Of size 300mmx450mm and above</p>	Sqm	12.35			
24	<p>Providing Ceramic Tiles of approved quality, size, shape and thickness not less than 8 mm on floors, skirtings, treads and risers of steps over cement mortar bed 15 mm thick in prop. 1:3 (1 cement : 3 coarse sand) including cutting where necessary finished with flush pointing with fix-A Tile Choksey/ Sika/ Pedelite/ Rouf/ White cement slurry mixed with approved pigment to match the shade of granite slab, complete at all levels as specified and directed (coloured pigment should be in conformity with colour of slab and as approved and directed by the Department). - Delux range Somany/ Orient/Nitco/Qtone Make - Of size 400mmx400mm and above</p>	Sqm	6.06			

25	Providing wood work in frame (chowkaths) of doors, windows, clerestory windows and other similar works wrought, framed and fixed in position in contact with C.C or brick masonry wall including supplying, fitting and fixing with M.S. hold fast (40mmx3mmx250mm) as per design embeded in cement concrete block in proportion 1:2:4 and with two coats of kiricide oiling to the timber faces in contact with C.C and masonry as directed and specified. - With sal wood	Cum	0.41			
26	Providing, fitting and fixing factory made Santro Flush door shutters having core & cross bands fabricated from seasoned 1st class timber, 25mm core battens, 2.5mm to 3.5mm uniformly thick cross bands, styles & rails made from hardwood timber of width not less than 50mm, fixed to the door frames (chowkath) with necessary hinges, screws, bolts etc. as specified and directed at all levels (Door fixtures and fittings to be measured and paid seperately.) - 35mm thick	Sqm	4.40			
27	Supplying, fitting, fixing anodised aluminium fittings of approved make, resonably smooth, free from sharp edges and corners, flaws and other defects and with counter sunk holes for screws including necessary aluminium screws etc. complete.(anodised to bright natural matt & satin finished)					
	a) Sliding door bolts ii) 250mm x 16mm					
	Quantity : 3 x 1 = 3 Nos	Each	3			

	b) Tower bolts (iii) 200mm x 12mm					
	Quantity ; 3 x 2 = 6 Nos	Each	6			
	c) Door handles (ii) 100mm					
	Quantity ; 3 x 2 = 6 Nos	Each	6			
28	Providing, fitting and fixing anodised aluminium framed glazed doors with anodised aluminium frame made of 100mm x 45mm x 2.5mm section of approved brand with door style of size 88mm x 45mm x 2.5mm, top rails 50mm x 45mm x 2mm lock rails 100mm x 45mm x 2mm and bottom rails 100mm x 45mm x 2.5mm fitted with glazing clip, special type rubber gasket complete including hydraulic floor spring, pivot, tower bolt in each leaf, aluminium door handle, lock, angles, cleat etc complete as specified and directed by the department at all levels.6mm coloured glass	Sqm	2.10			
29	Applying priming coat over new wood and wood based surfaces over 100mm in girth/width after and including preparing the surface by thoroughly cleaning oil, grease, dirt and other foreign matter , sand papering and knotting. (b). With ready mixed paint , wood primer (white).	Sqm	10.50			
30	Providing two coats of Birla White Wall Care Putty (Water Resistant White Cement based putty for concrete/ mortar walls and ceiling both internal and external) after removing all loosely adhering material from the wall surface with the help of emery stone, putty blade (ii)Thickness = 1.0mm thick	Sqm	49.97			

31	Distemping two coats with oil bound distemper of approved brand and manufacture and of required shade on new wall surface to give an even shade, over and including a priming coat with alkali resistant primer of approved brand and manufacture after thoroughly brooming the surface free from mortar dropings and other foreign matter and also including preparing the surface even and sand papered smooth.						
	(i) Priming coat with alkali resistant primer						
	Quantity as per statement = 16.34 m ²	Sqm	16.34				
	(ii) Top coat						
	Quantity as per statement = 16.34 m ²	Sqm	16.34				
32	Painting two coats (excluding priming coat) on new wood and wood based surface with enamel paint of approved brand and manufacture (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac) to give an even shade including cleaning the surfaces of all dirt, dust and other foreign matter sand papering and stopping. (i). Surfaces over 100mm in width or girth. (b). High gloss (Asian paint/ Berger paint/ ICI paint/ J & N paint/ Nerolac).	Sqm	10.50				

33	Providing fitting and fixing vitreous china pedestal type water closet (European type W.C pan 400mm high) with seat and lead ,CP brass hinges and rubber buffers , CI/MS brackets , 40 mm dia flush band with fittings including painting of fittings and brackets, required. (Flushing Cistern to be paid separately) - A) Parryware make : White - Universal Closet S Trap (Cat No.C0271) (Anglo Indian) (inclusive of seat cover)	Each	1.00			
34	Supplying, fitting and fixing PVC flushing cistern with all internal fittings with CI brackets including fitting and fixing standard size CP flush pipe, union clamps etc. compete as directed and specified (pipes will be measured separately) - Parryware make : White - Deluxe Dual Flush (Cat No.C8110)	Each	1.00			
35	Providing vitreous China wash basin with CI/MS brackets, C.P brass chain with plug, PVC waste pipe including painting of fittings and brackets, cutting and making good the walls wherever required. (Pillar cock, stop cocks, waste coupling are to be paid separately) : PEDESTAL BASIN (with pedestal) - Parryware Make - White - Vanice 620 x 485 x 850 (Cat. No.C841 P/R) (white/coloured)	Each	1.00			
36	Providing fitting and fixing Decorative Mirror complete as directed and specified. Parryware Make : Size 800mm x 600mm	Each	1.00			

37	Providing, fitting and fixing recessed soap tray / soap dish complete as directed and specified. Parryware Make : Recess SP & SG dish (Cat.No. C9935)	Each	1.00			
38	Providing, fitting and fixing CP towel rail complete as directed and specified. Jaquar make - Continental 300mm for wash basin (Cat.No. ACN-1101N)	Each	1.00			
39	Supplying, fitting and fixing PVC pipes of 6 Kg/cm ² (Supreme/Prince) or other ISI approved including joining ,fitting and fixing wiyh clamps etc.as necessary complete at all levels including below G.L as directed and specified. - In exposed surfaces or in trenches. - 160 mm dia.	Each	10.00			
40	Supplying, fitting and fixing 87.5 degree PVC bend of (Supreme/Prince) or other ISI approved including joining ,fitting and fixing etc.as necessary complete at all levels including below G.L as directed and specified. - In exposed surfaces or in trenches. - 160mm	Each	6.00			
41	Supplying fitting and fixing PVC Plain single tee of (Supreme/ Prince) or other ISI approved including joining, fitting and fixing etc. as necessary complete at all levels including below G.L. as directed and specified. - In exposed surfaces or in trenches. - 160 mm dia	Each	4.00			

42	Supplying fitting and fixing approved uPVC Pipes of different sizes, with all necessary 'R' brand or similar approved uP.V.C. Fittings such as bend, tee, elbow, reducer, nipple, plug, long screw fitting, clamps etc. complete at all levels including below G.L. as directed and specified. - Concealed by chieselling or breaking brick wall/ C.C. wall/ R.C.C. wall and making good to the damaged structure. - SUPREME/ PRINCE / SFMC / FUSION BAND or other equivalent approved brand (High presure pipe Sch-40): 20 mm dia	RM	40.00			
43	Supplying fitting and fixing chrome plated (C.P.) stop-cock of approved brand and size as mentioned below as directed and specified.(G.I. & C.P pipes will be measured and paid separately) - Jaquar : Continental / Clarion - 15mm dia Male / Female (long thread)	Each	2.00			
44	Supplying and fitting fixing C.P. pillar cock of 15mm dia of approved brand as specified and directed. Jaguar make : Continental	Each	1.00			
45	Supplying fitting and fixing Telephonic Chrome Plated (C.P.) shower of approved brand as directed and specified. (Pipes will be measured and paid separately) - Essco make : Telephone shower delux with 1m PVC tube and wall hook	Each	1.00			

46	Providing & fixing composite Internal seal compression fittings as per ASTM F-1282-1995 annexure for water supply e.g. tees, elbows, reducers, connectors, couplers & clamps with jointing, testing complete including cutting & making good etc. 1216	Each	2.00			
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47	<p>Supplying, fitting, fixing and painting where necessary (one coat primer and two coats of paint) M/F Suspended Ceiling which includes G.I. perimeter channels of size 0.55mm thick (having one flange of 20mm and another flange of 30mm and a web of 27mm) along with perimeter of ceiling, screw fixed to brick wall/ partition with the help of nylon sleeves and screws, at 610mm c/c. Then suspending G.I. intermediate channels of size 45mm (0.9mm thick with two equal flanges of 15mm each) from the soffit at 1220mm c/c with ceiling angle of width 25mmx10mmx0.55mm thick fixed to soffit with G.I.cleat and steel expansion fasteners. Ceiling section of 0.55 mm thickness having knurled web of 51.5mm and two equal flanges of 26mm each with lips of 10.5mm are then fixed to the intermediate channel with the help of connecting clip and in direction perpendicular to the intermediate channel at 457mm c/c, 9.5mm/ 12.5mm tapered edge Gypboard (conforming to IS:2095-1982) is then screw fixed to ceiling section with 25mm long drywall screws at 230mm c/c. Screw fixing is done mechanically either with screw driver or drilling machine with suitable attachment. Finally, the boards are to be jointed and finished so as to have a flush look which includes filling and finishing the tapered and square edges of the boards with jointing compound, joint paper tape and two coats of drywall topcoat suitable for Gypboard complete at all levels as specified and directed. (For light fittings, providing opening for doors, window, ventilators etc, cut out made with frame of perimeter channel supported suitably to be measured and paid separately where necessary). 9.5mm thick</p>	Sqm	56.53			
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48	Providing, fitting and fixing prelaminated board with anodised aluminium partition walls made of 100 mm x 43 mm x 2 mm sections of approved brand joints mitred and welded (manufactured to relevant I.S. specification) and providing and fitting angle cleat, Aluminium Cleat, device screws etc. at all levels as per direction of engineer-in-charge complete.	Sqm	20.78			
49	Providing wooden Table made of 19 mm thick ply of approved brand with lamination sheet of 1 mm thick including drawer, shelves and door for officer of size 1.35 m x 0.75 m x 0.75 m (inside cubical) as directed by the Engineer-in-charge complete	Each	4.00			
50	Supplying Low-back fixed chair with micro ladder cushioning and handle etc of approved brand complete	Each	3.00			
51	Electrical and LAN works including dropping of fan points wiring and junction box for LAN	LS				
Grand Total =						

(Seal and Signature of Proprietor/Partner /Chief Executive)

Name :

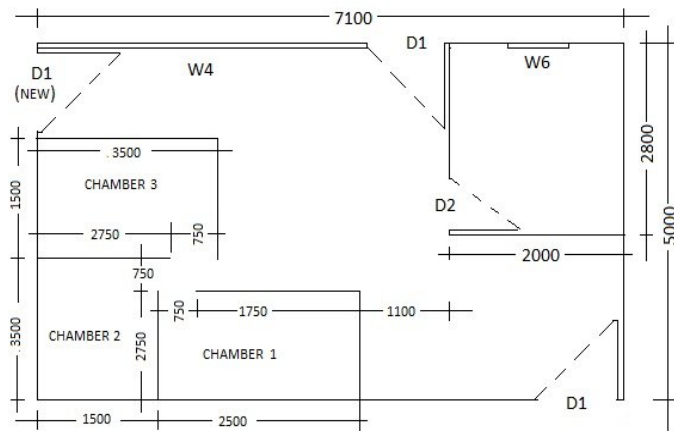
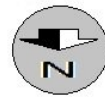
Date :

Place :

DRAWING

DRAWING NO 2

**OFFICE LAY-OUT OF FEE
REGULATION COMMITTEE**
(NOT TO SCALE)



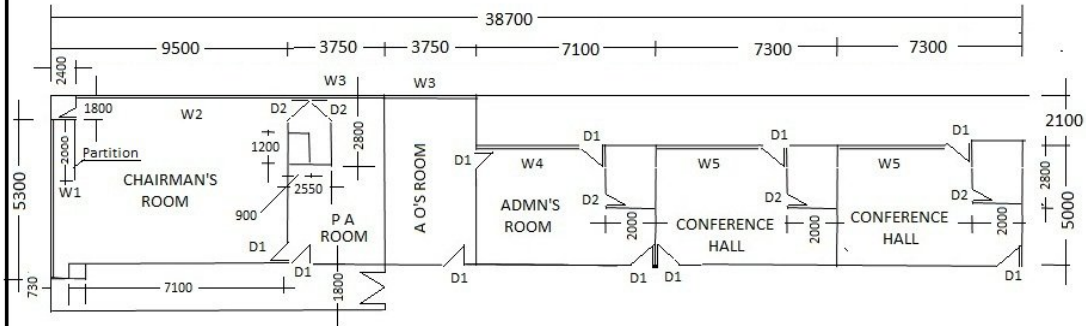
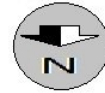
ALL DIMENSIONS ARE IN MM

(A) Height of Room:	(D) Door size:	2. w2 : 7000
1. Chairman's Room : 2800	1. D1 : 2100 x 1000	3. w3 : 3100
2. other Room : 3300	2. D2 : 2100 x 0750	4. w4 : 4000
(B) Height of window : 1500	(E) Window Breath:	5. w5 : 4250
(C) Height of Ventilator : 0500	1. w1 : 5300	

Er Dilip Changkakoty
Technical Consultant : SEBA
Guwahati - 781021

**OFFICE LAY-OUT OF FEE
REGULATION COMMITTEE**
(NOT TO SCALE)

JUDGE
ROOM

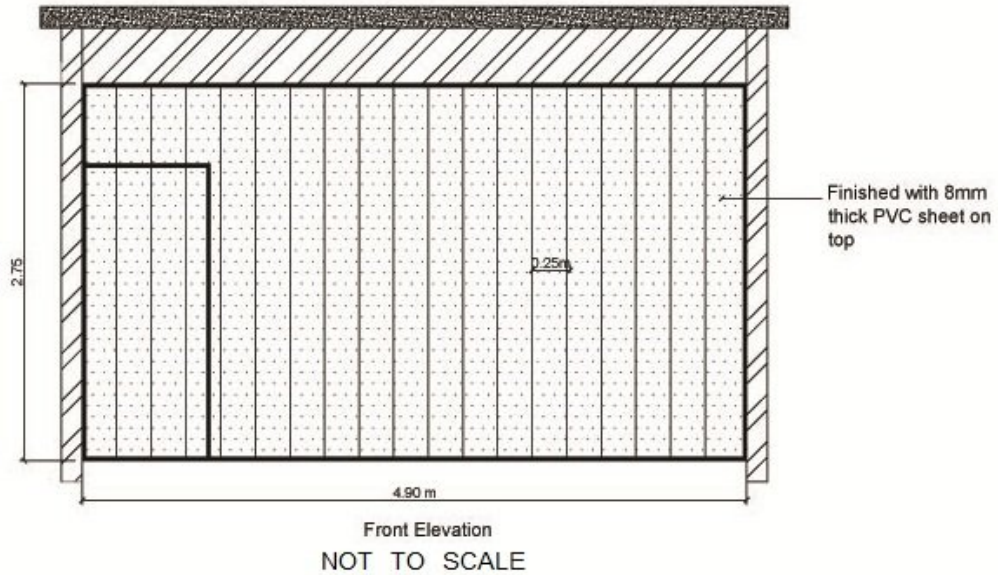


ALL DIMENTIONS ARE IN MM

(A) Height of Room:	(D) Door size:	2. w2 : 7000
1. Chairman's Room : 2800	1. D1 : 2100 x 1000	3. w3 : 3100
2. other Room : 3300	2. D2 : 2100 x 0750	4. w4 : 4000
(B) Height of window : 1500	(E) Window Breath:	5. w5 : 4250
(C) Height of Ventilator : 0500	1. w1 : 5300	

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INSIDE PARTITION OF CHAIRMAN CHAMBER (FRONT ELEVATION)



INSIDE PARTITION OF CHAIRMAN CHAMBER (CROSS-SECTION)

