

**BOARD OF SECONDARY EDUCATION ::: ASSAM,  
BAMUNIMAIDAM, GUWAHATI-21.**


NOTIFICATION NO. SEBA/STORE/22/2002-2005/Pt II/9  
DATED GUWAHATI, THE 20<sup>th</sup> Oct./2016.

TENDER FOR HIRING TRUCKS/ BUSES/TATA SUMO/BOLERO/D.I.VAN/TRAVELLER/INDICA/INDIGO AND  
WINGER ETC FOR TRANSPORTATION OF EXAMINATION MATERIALS OF HSLC/AHM EXAM. 2017

Sealed tender affixing court fees stamp of Rs. 8'25(Rupees eight & twenty five paise) only and non-refundable tender fee of Rs. 500/-(Rupees five hundred) only in the form of BD/Bank Challan of Assam Co-operative Apex Bank Ltd. Bamunimaidam Branch, Guwahati-21(SEBA Campus) in favour of the Secretary, Board of Secondary Education, Assam, Guwahati-21, are invited from intending Parties/Registered firms for transportation of Examination and other Materials etc. from SEBA Office to different Examination Centres/Police Station/Police Out Post in Assam by Buses Model No.,709, Star bus ,Star bus Ultra/ Traveller/Winger/D.I.Van and Tata Sumo/Bolero/Indica/Indigo etc and also for day to day requirement of different Category of vehicle on daily basis/route wise and Truck Model No.709,909 &1109 or similar vehicles on route wise

The tender is to be submitted in two bid system in two sealed envelopes. The first envelop should contain technical bid and other envelop should contain financial bid. Both the envelopes should be put in another bigger envelop super scribing. Tender for carriage of Examination Materials by Buses addressed to the Secretary, SEBA, Guwahati-21. Last date of receipt of the tender is **04/11/2016 up to 2'00 P.M. The tender will be opened on the same day at 3pm.**

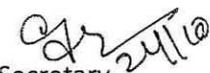
Details of tender including Terms and Conditions are available at the SEBA's website [sebaonline.org](http://sebaonline.org). Any clarification or Tender form required can be obtained from the Store Branch at the Board office during office hours.

  
Secretary,  
Board of Secondary Education, Assam,  
Guwahati-21.

Memo No. SEBA/STORE/22/2002-2005/Pt-II/  
Copy to :-

Dated Guwahati, the 20<sup>th</sup> Oct.2016.

1. The P.A to the Chairman, SEBA for the Chairman's kind information.
2. The C.A.O., SEBA for information and necessary action.
3. The Controller of Exams., SEBA for information.
4. The Office Notice Board.
5. The Dy. Secretary, SEBA for information and necessary arrangement of publicity in the Assam Tribune, Asomia Pratidin.
6. Website [sebaonline.org](http://sebaonline.org).
7. Office Guard file.

  
Secretary,  
Board of Secondary Education, Ass am.  
Guwahati-21.



**BAMUNIMAIDAM, GUWAHATI-21.**

**Terms and Conditions for Carriage of Examination materials.**

1. Type of Vehicles for carrying of Examination Materials by (a) Buses Model No.407,709, Star Bus, Traveller, Winger, D.I.Van.(as per Route plan) (b) Scorpio, Tata Sumo, Bolero, Indica, Indigo etc. for daily Basis (c) Truck Model No.407.709(as per Route plan) or Similar vehicles.
2. There will be total of 28 & 22 Routes (Route plan for Truck and buses enclosed herewith) through which the deliveries will have to be made. Bidders must quote separate rates for Buses for each route. The type of commercial vehicles to be used in each route will depend upon the load in each route. Therefore, bidder will have to quote for each type of vehicles in each route.
3. The rates quoted should be inclusive of loading, unloading and stacking charges and be inclusive of any tax or lavish as may be admissible.
4. Earnest money of Rs.10,000/- (Rupees ten thousand) only in the form of Call Deposit and non refundable fees of Rs.500/- (Rupees five hundred) only must accompany each quotation.
5. The Travel Agency /Party, should have their own vehicles/Agreement with other party, details must be submitted.
6. The vehicles must be in good running condition and must not be more than 5 years old as 31/08/2016 They must be driven by valid license holders.
7. The Party selected for the work will be informed ahead of time about placing their vehicles at SEBA premises for loading. The party will have to place vehicles accordingly and arrange for their loading and also unloading and stacking at the destination.
8. Each vehicle must ensure that delivery is completed within 4 days of starting the delivery process.
9. The selected party/parties will be bound to deliver the materials at the exact destination and collect receipt for the same.
10. The party/parties will have to pay compensation to the Board in case of loss or damage to the materials handled. Similarly, Board will have the right to impose penalty in case of delayed or incomplete deliveries. The quantum of compensation/penalty will be determined by SEBA and the bidder will have to give an undertaking in this regard.
11. Due to exigencies, the list of centres may be undergo some minor changes however, the changes will not be major hence the quoted rates approved will be held in case of such minor changes. No plea for enhancement of rates will be entertained.
12. Payment will be made only after delivery from all the respective Centres-in-Charge of the Examination Centres.
13. SEBA personnel, who may be deputed to accompany the Buses for effecting delivery, must be transported back to SEBA office by the concerned party at its own cost.
14. Tender must be accompanied by PAN Card and Tax clearance certificate up to 31<sup>st</sup> March, 2016.
15. All important documents such as court fees stamp of Rs.8.25/- (Rupees eight and paise twenty five) only, Call Deposit/Bank Challan as tender fees/earnest money including all relevant documents are to be put inside the envelop meant for Technical Bid.
16. The rates once quoted are final No change/alteration there of shall be allowed after submission of the tender on any ground what-so-even.
17. The undersigned reserves the right to reject any tender without assigning any reason there of and does not bind himself to accept the lowest bidder on any tender.
18. The undersigned reserves the right to finalise the rates and to select party.

  
Secretary

Board of Secondary Education, Assam,

Guwahati 21.